

**Livingston Parish Convention & Visitors' Bureau**  
**P.O. Box 1057/30340 Catholic Hall Road**  
**Albany, LA 70711-1057**  
**Phone: (225) 567-7899**  
**Fax: (225) 567-7840**

Minutes of Livingston Parish Convention and Visitors' Bureau  
Thursday, March 14, 2017  
Tourism Office in Albany

Call to Order: Lynn Sibley  
Invocation: Jonathan Taylor  
Roll Call: Carolyn Martin

Members Present: Lynn Sibley, Dean Lawrence, David Richardson, Lanelle Arceneaux, Clark Forrest, Donna Jennings, and Bridgette Gilbert

Absent: None

Tardy: None

Staff Present: Eric Edwards, Jonathan Taylor, and Carolyn Martin

Guest: Mike Varnado, Andrea McCarthy, and Tammy Bridges

Chairperson-Lynn Sibley lifted Agenda for Historical Preservation to be moved to first item on the Agenda.

- A motion was made by Bridgette Gilbert and seconded by Dean Lawrence to go back to the original Agenda.

Yeas: Donna Jennings, Lynn Sibley, Lanelle Arceneaux, Clark Forrest, and David Richardson.

Nays: None

Absent: None

- A motion was made by Dean Lawrence and seconded by David Richardson to accept the February 16, 2017 Minutes.

Yeas: Donna Jennings, Lynn Sibley, Lanelle Arceneaux, and Clark Forrest

Nays: None

Absent: None

- A motion was made by Dean Lawrence and seconded by Bridgette Gilbert to accept the February 2017 Finance report.

Yeas: Donna Jennings, Lynn Sibley, Lanelle Arceneaux, Clark Forrest, and David Richardson  
Nays: None  
Absent: None

Directors' Report was given by Eric Edwards. Topics discussed were New Jersey Crawfish Festival, 2017 STS Congressional Summit in June, LA Night Sponsorship, Financial Disclosure, Ethics Training, Personnel Retirement, National Tourism Week-May 8, and Cafeteria Plan Resolution. Next Board Meeting will be held Thursday, April 20<sup>th</sup> at 11:00. Location to be announced.

- A motion was made by Bridgette Gilbert and seconded by Dean Lawrence to adopt Cafeteria Plan.

Yeas: Donna Jennings, Lynn Sibley, Lanelle Arceneaux, Clark Forrest, and David Richardson  
Nays: None  
Absent: None

- A motion was made by Clark Forrest and seconded by Lanelle Arceneaux to accept the Compliance Questionnaire for 2016 Audit.

Yeas: Dean Lawrence, Donna Jennings, Lynn Sibley, Bridgette Gilbert, and David Richardson.  
Nays: None  
Absent: None

- ATA Marshall Arts Grant. No motion made.
- A motion was made by Bridgette Gilbert and seconded by Lanelle Arceneaux to give a \$500.00 Grant to the Denham Springs 5K Color Run.

Yeas: Dean Lawrence, Donna Jennings, Lynn Sibley, Clark Forrest, and David Richardson  
Nays: None  
Absent: None

- A motion was made by Donna Jennings and seconded by Bridgette Gilbert to ratify LA Press Assc.

Yeas: Dean Lawrence, Lynn Sibley, Lanelle Arceneaux, and David Richardson.  
Nays: None  
Absent: none

- A motion was made by David Richardson and seconded by Clark Forrest to do a Gold Sponsorship for Denham Springs Fair in the amount of \$1,500.00.
- No motion was made on the Rock'N The Bayou Sponsorship. More info requested.

- A motion was made by David Richardson and seconded by Bridgette Gilbert to give \$500.00 for the Lagniappe Festival.

Yeas: Dean Lawrence, Donna Jennings, Lanelle Arceneaux,, Lynn Sibley, and Clark Forrest.

Nays: None

Absent: None

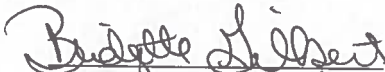
- A motion was made by Donna Jennings and seconded by Bridgette Gilbert to Adjourn.

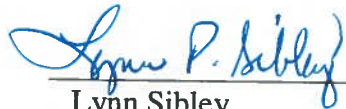
Yeas: Dean Lawrence, Lynn Sibley, Lanelle Arceneaux, Clark Forrest, and David Richardson.

Nays: None

Absent: None

Next Board Meeting will be Thursday, April 20, 201 at 11:00. Location To Be Announced.

  
Donna Jennings - Absent  
Secretary/Treasurer

  
Lynn Sibley  
Chairperson

  
Eric Edwards, Executive Director