

Livingston Parish Convention & Visitors' Bureau
P.O. Box 1057/30340 Catholic Hall Road
Albany, LA 70711-1057
Phone: (225) 567-7899
Fax: (225) 567-7840

Minutes of Livingston Parish Convention and Visitors' Bureau
Thursday, November 21, 2019
LP Office of Tourism

Call to Order: Lanelle Arceneaux
Invocation: Jonathan Taylor
Roll Call: Carolyn Martin

Members Present: Lynn Sibley, Lanelle Arceneaux, Clark Forrest, Dean Lawrence, and David Richardson

Members Absent: Donna Jennings and Bridgette Gilbert

Staff present: Eric Edwards, Jonathan Taylor, and Carolyn Martin

- A motion was made by Lynn Sibley and second by Clark Forrest to accept the minutes of the Budget Hearing for October 17, 2019 and Regular Minutes for October 17, 2019.

Yeas: Dean Lawrence, Clark Forrest, Lynn Sibley, and Lanelle Arceneaux

Nays: None

Absent: Donna Jennings and Bridgette Gilbert

- A motion was made by Dean Lawrence and second by David Richardson to accept the October Financial Report.

Yeas: Dean Lawrence, Lynn Sibley, Lanelle Arceneaux, Clark Forrest, and David Richardson.

Nays: None

Absent: Donna Jennings and Bridgette Gilbert

- Directors Report was given by Eric Edwards. A motion was made by Lynn Sibley and second by Clark Forrest to not have a December Board Meeting.

Yeas: Dean Lawrence, Lynn Sibley, Lanelle Arceneaux, Clark Forrest, and David Richardson

Nays: None

Absent: Donna Jennings and Bridgette Gilbert

- A motion was made to accept the sample template submitted for the Disaster Recovery Plan.

Yeas: Dean Lawrence, Lynn Sibley, Lanelle Arceneaux, Clark Forrest, and David Richardson
Nays: None
Absent: Donna Jennings and Bridgette Gilbert

- No motion made on the Washington D. C. Trip for 2020.
- A motion was made by David Richardson and second by Clark Forrest to approve Grant for the Albany Volunteer Fire Department in the amount of \$500.00.

Yeas: Dean Lawrence, Lynn Sibley, Lanelle Arceneaux, Clark Forrest, and David Richardson
Nays: None
Absent: Donna Jennings and Bridgette Gilbert

- A motion was made by Clark Forrest and second by David Richardson to pay \$1,500.00 to the "Staycation Program" for advertisement from January-May 2020.

Yeas: Dean Lawrence, Lynn Sibley, Lanelle Arceneaux, Clark Forrest, and David Richardson.
Nays: None
Absent: Donna Jennings and Bridgette Gilbert

- A motion was made by Clark Forrest and second by David Richardson to pay \$1,500.00 to 225 Magazine for advertisement for a 6 week digital campaign.

Yeas: Dean Lawrence, Lynn Sibley, Lanelle Arceneaux, Clark Forrest, and David Richardson
Nays: None
Absent: Donna Jennings and Bridgette Gilbert

- A motion was made to (Ratify Vote) LTA Premium Partnership for \$3,395.00 by Clark Forrest and second by Lynn Sibley.

Yeas: Dean Lawrence, Lynn Sibley, Lanelle Arceneaux, Clark Forrest, and David Richardson
Nays: None
Absent: Donna Jennings and Bridgette Gilbert

- Speed on the Water Advertisement presented by Jonathan Taylor. No motion made.
- A motion was made by Lynn Sibley and second by Clark Forrest to (Ratify Vote) for a \$2.00 per hour raise for Carolyn Martin and a 4% raise for Eric Edwards, Jonathan Taylor, and Christy Hoover, retro-active to October 17, 2019.

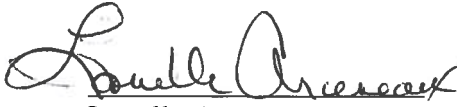
Yeas: Dean Lawrence, Lynn Sibley, Lanelle Arceneaux, Clark Forrest, and David Richardson.
Nays: None
Absent: Donna Jennings and Bridgette Gilbert

- A motion was made by Lynn Sibley and second by Dean Lawrence to Adjourn.

Yeas: Dean Lawrence, Lynn Sibley, Lanelle Arceneaux, Clark Forrest, and David Richardson.

Nays: None

Absent: Donna Jennings and Bridgette Gilbert



Lanelle Arceneaux

Chairperson



Eric Edwards, Executive Director



David Richardson

Secretary/Treasure