

Livingston Parish Convention & Visitors' Bureau
P.O. Box 1057/30340 Catholic Hall Road
Albany, LA 70711-1057
Phone: (225) 567-7899
Fax: (225) 567-7840

Minutes of Livingston Parish Convention and Visitors' Bureau
Monday, December 18, 2017
Dukes Restaurant in Denham Springs

Call to Order: Lynn Sibley
Invocation: Jonathan Taylor
Roll Call: Jonathan Taylor

Members Present: Lynn Sibley, Dean Lawrence, David Richardson, Lanelle Arceneaux, Clark Forrest, Donna Jennings, and Bridgette Gilbert
Absent: None

- A motion was made by Lanelle Arceneaux and second by Clark Forrest to accept the November minutes.

Yeas: Dean Lawrence, Donna Jennings, Lynn Sibley, and David Richardson.
Nays: None
Abstain: Bridgette Gilbert

- A motion was made by Donna Jennings and second by Dean Lawrence to accept the November Financial report.

Yeas: Lynn Sibley, Lanelle Arceneaux, Clark Forrest, Bridgette Gilbert, and David Richardson
Nays: None

- Director's Report was given by Eric Edwards. Next meeting will be held Thursday, January 18, 2018 at 11:00. Location to be announced.
- A motion was made by Donna Jennings and second by Clark Forrest to pay \$1,500.00 for Premier Membership with LP Chamber of Commerce.

Yeas: Dean Lawrence, Lynn Sibley, Lanelle Arceneaux, Bridgette Gilbert, and David Richardson.
Nays: None

- No motion was made on the Albany Fire Department Christmas Parade Grant. Tabled for next meeting.

- A motion was made by Bridgette Gilbert and second by Donna Jennings to accept the Hannis T. Bourgeois Audit Engagement Letter.

Yeas: Dean Lawrence, Lynn Sibley, Lanelle Arceneaux, Clark Forrest, and David Richardson.

Nays: None

- Update on purchasing truck was presented by Eric Edwards.
- A motion was made by Clark Forrest and second by Lanelle Arceneaux to accept the Accounting and Financial Policies and Procedure s Manual.

Yeas: Dean Lawrence, Donna Jennings, Lynn Sibley, Bridgette Gilbert, and David Richardson

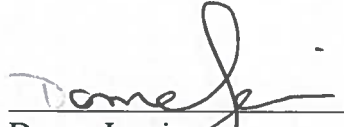
Nays: None

- A motion was made by Donna Jennings and second by David Richardson to adjourn.

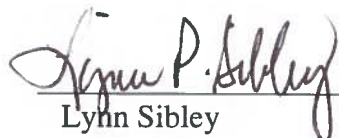
Yeas: Dean Lawrence, Lynn Sibley, Lanelle Arceneaux, Clark Forrest, and Bridgette Gilbert

Nays: None

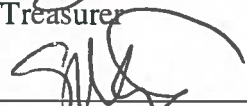
Next Board Meeting will be held on Thursday, January 18, at 11:00. Location To Be Announced.



Donna Jennings
Secretary/Treasurer



Lynn Sibley
Chairperson



Eric Edwards, Executive Director