

Livingston Parish Convention & Visitors' Bureau
P.O. Box 1057/30340 Catholic Hall Road
Albany, LA 70711-1057
Phone: (225) 567-7899
Fax: (225) 567-7840

Minutes of Livingston Parish Convention and Visitors' Bureau
Thursday, July 15, 2021
Di Carlo's Restaurant in Maurepas

Call to Order: Donna Jennings
Invocation: Eric Edwards
Roll Call: Carolyn Martin
Guest: Trey Sanders-Auditor

Members Present: Donna Jennings, Dean Lawrence, Marcell Parker, Kim Aydell, Lynn Sibley, and Wayne Guilbeau.

Tardy: Robert Reynolds

Staff Present: Eric Edwards, Kathleen Abels, and Carolyn Martin

- A motion was made by Dean Lawrence and second by Wayne Guilbeau to accept June Minutes

Yeas: Dean Lawrence, Donna Jennings, Lynn Sibley, Wayne Guilbeau, Marcell Parker, and Kim Aydell

Nays: None

- A motion was made by Lynn Sibley and second by Dean Lawrence to approve May and June Financials.

Yeas: Dean Lawrence, Donna Jennings, Lynn Sibley, Wayne Guilbeau, Marcell Parker, and Kim Aydell.

Nays: None

Tardy: Robert Reynolds

- Director's Report was given by Eric Edwards. No motion was made. Robert Reynolds came in meeting at 11:25 A.M.
- A motion was made by Dean Lawrence and second by Marcell Parker to accept the Audit Report for year ending 2020.

Yeas: Donna Jennings, Lynn Sibley, Wayne Guilbeau, Robert Reynolds, Dean Lawrence, Marcell Parker, and Kim Aydell.

- A motion was made by Dean Lawrence and second by Kim Aydell to change day of monthly board meeting from 3rd Thursday to 3rd Tuesday of the month.

Yeas: Dean Lawrence, Donna Jennings, Lynn Sibley, Wayne Guilbeau, Marcell Parker, Robert Reynolds, and Kim Aydell.

Nays: None

- A motion was made by Dean Lawrence and second by Marcell Parker to accept bid from PrimTek LLC to develop a new website for LP Tourism to easily manage website content, integrations, and events.

Yeas: Dean Lawrence, Donna Jennings, Lynn Sibley, Wayne Guilbeau, Marcell Parker, Robert Reynolds, and Kim Aydell

Nays: None

- A motion was made by Kim Aydell and second by Dean Lawrence to get a company credit card through current bank for Kathleen Abels.

Yeas: Dean Lawrence, Donna Jennings, Lynn Sibley, Wayne Guilbeau, Marcell Parker, Kim Aydell, and Robert Reynolds.

Nays: None

- A motion was made by Dean Lawrence and second by Wayne Guilbeau to advertise with Country Roads for the total cost of \$9,950.00 through December of 2021.

Yeas: Dean Lawrence, Donna Jennings, Lynn Sibley, Wayne Guilbeau, Marcell Parker, Kim Aydell, and Robert Reynolds.

Nays: None

- A motion was made by Dean Lawrence and second by Robert Reynolds to enter into advertising Agreement with TravelHost of New Orleans in the amount of \$375.00 per month for 6 months. State will match \$375.00 per month for 6 months.

Yeas: Dean Lawrence, Donna Jennings, Lynn Sibley, Kim Aydell, Marcell Parker, Wayne Guilbeau, and Robert Reynolds.

Nays: None

- A motion was made by Dean Lawrence and second by Marcell Parker to give pay raise to Carolyn Martin-Office Manager in the amount of \$1.40 per hour and Christy Hoover, part/time worker a \$1.00 per hour raise.

Yeas: Dean Lawrence, Donna Jennings, Lynn Sibley, Kim Aydell, Marcell Parker, Wayne Guilbeau, and Robert Reynolds.

Nays: None

- A motion was made by Lynn Sibley and second by Dean Lawrence to allow Kathleen Abels to attend Sports Relationship Conference in October of 2021.

Yeas: Dean Lawrence, Donna Jennings, Lynn Sibley, Kim Aydell, Marcell Parker, Wayne Guilbeau, and Robert Reynolds.

Nays: None

- A motion was made by Dean Lawrence and second by Kim Aydell to adjourn.

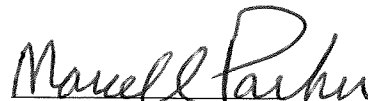
Yeas: Dean Lawrence, Donna Jennings, Lynn Sibley, Kim Aydell, Marcell Parker, Wayne Guilbeau, and Robert Reynolds.

Nays: None

Next meeting will be Tuesday, August 17th at 11:00. Location to be announced.



Donna Jennings
Chairperson



Marcell Parker
Secretary/Treasurer



Eric Edwards, Executive Director